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Description automatically generatedNorth Cottesloe Primary School – Board Minutes – TO BE CONFIRMED**

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| **Meeting**  **Week 7 – Term 1 – 2023**  **14 March**  **North Cottesloe Primary School – Staff Room [evening meeting]** | | | |
| Item | Agenda | Minutes |  |
| **1.0** | **Welcome and apologies** |  | |
| 1.1 | Opening and welcome  ***Acknowledgement to Country*** | *Board Chair, James Fitzpatrick, opened the meeting at 6:05pm with an Acknowledgement to Country.* | |
| 1.2 | Apologies and absentees | *Nil*  *In Attendance; Jenn Allsop, James Fitzpatrick, Justin Edwards, John Livingston, Meg Klaver, Amy Maynard, Jeanette Williams. Late arrivals; Sally Ercleve, Helen Knowles*  *Executive Member [minutes] – Paula Hartley* | |
| 1.3 | Confirmation of agenda | *Agenda confirmed by James Fitzpatrick.* | |
| **2.0** | **Disclosure of Interests** |  | |
| 2.1 | Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the Chairperson prior to the meeting to determine appropriate way to manage the conflict. | *Nil* | |
| **3.0** | **Minutes of Previous Meeting** |  | |
| 3.1 | Review of Previous Meeting | *Confirmation of the minutes from the previous meeting; Moved Justin Edwards and Seconded Meg Klaver.* | |
| 3.2 | Actions Arising from the previous meeting. | *Nil* | |
| **4.0** | **Correspondence In and Out** |  | |
| 4.1 | Out - Letter to Regional | *Letter to Regional Office seeking approval for half day closure to conduct Classroom Conferences/Open Day.* | |
| 5.0 | **Reports and Operational Matters** |  | |
| 5.1 | 2023 Funding Agreement | *To be carried over to next meeting as the funding agreement hasn’t been released yet. There is a finance meeting this week. Our MCS will present to the Board at the next meeting.* | |
| 5.2 | 2023-2025 Business Plan | *The Business Plan Working Party reviewed each domain in the Public School Standards, to build the focus/priorities for NCPS moving forward. The Domains we’ve built around include Relationships & Partnerships, Learning Environment, Leadership & Use of Resources, Teaching and Quality, Student Achievement and Progress. The context for each subject includes Aspirations, Targets and Milestones. There were discussions about how to build our profile and further engage the community.*  *The Board was happy with the domains and goals and proceeded to review and edit the document with a few minor word changes.*  *A decision was made to have two drafts shared with the Board next week, one with milestones included and one without for final agreement.* | |
| 5.3 | 2022 Annual Report | *Jenn Allsop gave an overview of the Annual Report and agreement was reached as to the final version for publication.* | |
| 5.4 | NCPS Guidelines Review | ***Action arising****:*  *Proposed cycle of NCPS Guideline review, the Principal will draft an overview and put it out for the Board at a future meeting.* | |
| 5.5 | Leading Cultures of Teaching Excellence | *NCPS Program, timeline and survey data – Principal provided an explanation on the program and its benefits. There were 220 applications from schools across WA, with only 40 places and our school was one of the first twenty schools selected.* | |
| **6.0** | **Board Box** |  | |
|  | School newsletter – Board contribution  \*Topic  \*Author | *Held over to next meeting to align with the published version of 2023 to 2025 Business Plan.* | |
| **7.0** | **Next Meeting** |  | |
|  | Next meeting – Week 3 – Term 2  Date  9 May 2023 | *The next meeting is 9 May 2023, 7am-8.30am in Room 12* | |
| 8.0 | Meeting close | *Meeting closed at 7:44pm* | |

***Ngany kaaditj waangkiny koora burdiya nidja boodja yanginy nganyang yira koora yey koorliny noongar moort.  Ngany djoorabiny mandja nyin kaadatjiny Noongar boodja.***

*I acknowledge the traditional owners of this land and pay my respects to past, present and emerging elders. It is a privilege to meet, live and learn on Noongar land.*

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| Understand | **Understand decisions** made by the principal and others |
| Inform | **Inform decisions** made by the principal and others |
| Make | **Make decisions** with the principal and others |

Judgement – How are we going?

Evidence – How do we know how we are going?

Improvement – What are we doing next, determined by our judgement and evidence?

Not meeting

Working Towards

Meeting